

NAME:

THE UNITED STATES GOVERNMENT as represented by the AGENCY wishes to employ you in connection with an activity as discussed with you in some detail. The relationship created by this contract is classified in accordance with Agency regulations as information affecting the national defense within the meaning of Title 18 of the United States Code.

1. For the duration of this contract, your services will be reserved exclusively for Agency activities, and you will make yourself available for these activities at such times and places as the Agency may direct.

2. You will carry out such instructions as the Agency may from time to time impart to you. Normally, you will receive instructions through your immediate superior, who is also your normal channel for communication with the Agency. You will be kept fully informed as to whom this official will be.

3. For these services you will be paid monthly for the duration of this contract in accordance with the following scale:

a. General Duty Status - \$775.00 per month.

This status will be in effect until reporting for duty at the first site and will be in effect in the event the activities contemplated are discontinued.

b. Operational Duty Status - \$1,500.00 per month.

This status will begin with your entry on active service at the initial site and will continue so long as you are engaged in the contemplated activities whether in this country or elsewhere. In the event the activities contemplated are discontinued you will be continued in an operational duty status for a period of ninety (90) days. In the event your immediate superior determines that it is in the best interests of the contemplated activities you may be removed from operational duty status for a temporary period pending further decision by the Agency as to future utilization of your services. In the event you are unable by reason of misconduct or refusal without reasonable cause to engage in the contemplated activities, you will revert to general duty status.

c. In addition to the above amounts there will be credited on the books of this Agency an amount of \$500.00 for each month of service in an operational duty status overseas. At your option, this amount will be paid to you in cash or credited to your account on the books of the Agency. This amount will not be paid or delivered to you until after the first day of the calendar year following the performance of service for which these amounts or bonds are applicable. Fractional portions of a month will be prorated on the basis of a 30-day month.

d. In addition, an amount calculated at the rate of \$500.00 per month for each month of satisfactory service in an operational duty status overseas will be paid to you provided your services are not terminated for cause based on your misconduct or abandonment of your obligations hereunder. This amount will be paid within a three (3) year period from termination of this contract and the specific date of payment will be at the sole discretion of the Agency. Fractional portions of a month will be prorated on the basis of a 30-day month.

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Compensation currently payable will be paid on or about the tenth day of the month succeeding the month in which earned. Payment shall be made in a manner requested by you in writing provided the method is acceptable to the Agency.

(1) From compensation payable to you there will be deducted appropriate amounts for withholding for Federal income tax purposes and Social Security deductions.

(2) You will file annual Federal income tax returns in accordance with the law approved by this Agency.

f. The determinations required under this paragraph will normally be made by your immediate superior and in any event final determination will be at the sole discretion of the Agency.

4. In addition to the compensation otherwise provided in this contract, you will be provided:

a. Quarters and meals during the entire period of your service while at locations designated by the Agency except while in a leave status, or in a general duty status in the continental United States.

b. Transportation including authorized travel expenses in substantial compliance with Agency regulations to and from areas of Agency activities or to and from such other points when the travel is directed and approved by the Agency.

c. Upon expiration or termination of this agreement, transportation to point of hire or such other point as may be mutually agreed.

d. Thirty (30) calendar days leave annually, accruing at the rate of 2 1/2 calendar days per month. Such leave will be accrued and credited in accordance with the duty status for the period in which earned. No more than 60 days leave may be accumulated. While on leave, you will continue to accrue leave and will be paid in accordance with your status immediately prior to commencement of leave. When leave accrued in one duty status is exhausted, additional leave taken will be charged against and paid at the rate of leave accrued in the other duty status. Unused leave standing to your credit at time of expiration or termination of this contract will be paid for on a lump-sum basis at the rate of earnings at the time of accrual, i.e., leave earned while in an operational duty status will be paid at the operational duty status rate of pay and ~~status~~ on the basis of a 30-day month.

e. Transportation to and from such leave area as the Agency may approve.

f. Payment of medical costs and compensation for disability, injury or death incurred in performance of duty, to the extent provided by any applicable United States' laws or regulations.

g. In the event of sickness or injury to yourself not covered under Section 4. f. of this contract, you will be provided with the following:

(1) For minor injuries, sickness, and other medical and dental care, not requiring hospitalization, you will receive the office services of a doctor, selected by the Agency, free of charge, and necessary transportation in connection therewith, or, as deemed necessary and appropriate, medical care and treatment from appropriate facilities and doctors as may be approved by the Agency.

(2) The cost of hospitalization, or other specialized medical care for sickness or injury not due to your own misconduct, and necessary transportation in connection therewith.

b. In the event you are determined to be missing in service, benefits will be paid in accordance with Agency regulations on this subject which are in general accord with the principles of the Missing Persons Act.

5. The Agency has made arrangements whereby you will be eligible to secure certain life insurance and the Agency will pay the premiums on this life insurance. Payment of benefits under these various insurance programs will be in accordance with the laws, regulations and policies applicable in each case. The specific programs are as follows:

a. The life insurance plan underwritten by the United Benefit Life Insurance Company of Omaha, Nebraska. The face amount of this policy will be \$15,000.00.

b. The term life insurance policy available through the War Agencies Employees Protective Association which program is underwritten by the Equitable Life Assurance Society of the United States. The face amount of this policy is \$15,000.00.

c. The Federal Employees Group Life Insurance program which was authorized by Public Law 598, approved 17 August 1954. The face amount of this policy will be established at the next higher multiple of \$1,000.00 which is in excess of the current annual compensation rate.

Appropriate application forms and designation of beneficiaries will be required to be executed. The settlement of any claims arising under these policies will be initiated by the Agency without the requirement that the beneficiaries initiate action. The beneficiaries, of course, will be required to execute appropriate documents which documents will be transmitted to the beneficiaries by the Agency through appropriate means.

6. You hereby agree to make no claim for any compensation, benefit or service, other than those provided in this contract.

7. The duration of this contract will be two (2) years from the effective date hereof except that it may be terminated by the Agency at any time for cause based on your misconduct, wilful failure to follow instructions, or abandonment of your obligations under this contract. In the event the activities contemplated are discontinued you may apply for reinstatement in your previous employment provided the Agency approves such application. If you do not apply for reinstatement under such circumstances this contract shall terminate sixty (60) days after the conclusion of the prescribed reinstatement period. In addition, if the Agency approves, you may apply for reinstatement in your previous employment at any time. In any event, this contract shall terminate as of the date of your reinstatement. Further, this contract may also be terminated at any time by mutual agreement in which case all benefits accrued to the date of termination will be paid you.

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6. The effective date of this agreement is _____.

7. Due to the security considerations surrounding this contract and your activities, disputes or disagreements as to the terms of the contract are not subject to appeal to any other instrumentality of the United States Government and the final authority shall vest with this Agency.

8. You hereby agree never to disclose either the fact of this relationship or any information which you may acquire as a result of this contract to any person, except as the Agency may authorize in writing. This clause imposes an obligation on you which shall survive the termination of this contract.

9. Your signature hereon will constitute acceptance of the terms of this agreement.

UNITED STATES GOVERNMENT

By _____

ACCEPTED:

WITNESSES:

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